

## SAEC Monthly Team Meeting

**Date:** Wednesday, August 20, 2025

**Time:** 11:00 am

**Modality:** [Zoom Link](#)

**Present:** Andrew Esguerra, Audrey Munoz, Belinda F. Munoz, Celeste DeMonte, Claudia D Lopez, Choua Vang, Delia Medrano, Dolores Ramirez, Diane Veronica Reyes, Laura Hendricksen, Mackenzie Burke, Melissa Norris, Mel Lopez, Mychue Vang, Myrna Pacheco, Patricia Benavides, Raquel Delgado, Rose Leal, Sabrina Fierros, Stacy Bragaw, Zaida Reyna

**Absent:** Gina Tamez,

## AGENDA

1. Meeting Called to Order at 11:05
2. Approval of the Agenda
  - a. Motion: Myrna, 2nd: Raquel
3. Approval of [last meeting's minutes](#)
  - a. Motion: Myrna, 2nd: Raquel
4. Communications & Announcements
  - a. Thank you, and fun spirit tunnel at Staff/Faculty Assembly yesterday
    - i. Will reach out to the president regarding staff voice
    - ii. Belinda met with Dr. Fu this morning and will keep us updated about staff having voice and seats at different tables - possibly more staff on the academic senate and voting on various committees and subcommittees, voting seat on the Executive Committee of the Academic Senate.
    - iii. Questions and input write down so that we can discuss further
5. New Business
  - a. Possible Staff Tailgate (September 13th or November 22nd) - Patricia
    - i. Patricia suggests Nov 22 so that we don't need to get tents
      1. Expo would sponsor tents
      2. Possible collab with LSFA or others
      3. Food trucks - people purchase their own food
      4. Dolores willing to help, need more information
      5. Claudia is willing to help, and Audrey is a co-lead
6. Old Business
  - a. Upcoming Events
    - i. Sept 5 Red Friday - will be setting up meeting for subcommittee
      1. SAEC to host in Bulldog Zone USU lower level
      2. Andrew collecting donations
      3. Rose placed order for coffee and water
      4. Marketing and social media promotion
      5. Sharing time with Org Development and invites out to new employees, recognition
    - ii. Tabling @ Benefits Fair & Wellness Expo: Wednesday, September 24, 9:30 am – 1:20 pm
      1. Chewy will reach out to those who accepted the calendar invite
      2. Highlight Pawrade and Oct mixer
    - iii. Budget Presentation to Staff: Thursday, October 2, 2:00 – 3:30 pm RSU 206
      1. Andrew will help with tech, Zoom, and setup at 1:30
    - iv. Staff Mixer - Choua
      1. October 1 or first 2 weeks, duties assigned, pumpkin painting

- a. Audrey will send out a survey to staff regarding family or just staff
  - b. Collecting pumpkin donations possibly
- v. Homecoming - Andrew
  - 1. Will be setting a date for the homecoming committee meeting. Patricia has information to share
- vi. Wholiday Party - Audrey/Myrna
  - 1. Follow-up meeting tomorrow at noon, meeting regularly
  - 2. Duties assigned
  - 3. Patricia suggests setting up a walk-through and a map layout - Cyndel Cee, Corey Sheehan
- vii. Toy Drive - Claudia/Raquel
  - 1. Meeting weekly, orientation with Toys 4 Tots, working out details, call for help, announcements at Red Fridays leading up to the event, and met with Fresno State PD

## 7. Leadership Updates

- i. Red Friday - Rose
- ii. Communications - Andrew
  - 1. No updates to report at this time, will reach out if he needs any support
- iii. Membership - Chewy
  - 1. Volunteer list, reach out to Chewy to get volunteer help
- iv. Engagement/Campus Events Professionals - Stacy
- v. Podcast - Melissa and/or Belinda
  - 1. Mini interviews for kickoff episode and working on Oct episode, film next week
- vi. Donations - Mel
  - 1. Letter provided to Red Friday
  - 2. Program closing, will be available to help more in Sept/Oct

## 8. Next Meeting Date: Wednesday, September 17, 2025 - IN PERSON (RSU 214)

- 1. Ice breaker ideas? Expectations, let us know. Bring your lunch. Myrna to bring cookies!
- 2. Meeting Adjourned at 12:00.