

SAEC Monthly Team Meeting

Date: Wednesday, September 17, 2025

Time: 11:00 am

Modality: In person - RSU 206 - Bring your lunch, red polo, random object from your office

Present: Andrew Esguerra <aesguerra@mail.fresnostate.edu>, Audrey Munoz <audreymunoz@mail.fresnostate.edu>, "Belinda F. Munoz" <bemunoz@mail.fresnostate.edu>, Celeste DeMonte <celestedemonte@csufresno.edu>, Claudia D Lopez <cplatas@mail.fresnostate.edu>, Choua Vang <cvng@mail.fresnostate.edu>, Dolores Ramirez <dolores27@csufresno.edu>, Diane Veronica Reyes <dvreyes@csufresno.edu>, Melissa Norris <melissaw@csufresno.edu>, Mel Lopez <melopez7@mail.fresnostate.edu>, Mychue Vang <mychuev@mail.fresnostate.edu>, Myrna Pacheco <myrnnap@mail.fresnostate.edu>, Patricia Benavides <pbenavides@csufresno.edu>, Raquel Delgado <rdelgado@mail.fresnostate.edu>, Sabrina Vidrio <sfierros@mail.fresnostate.edu>, Stacy Bragaw <stacybragaw@mail.fresnostate.edu>, Zaida Reyna <zreyna@mail.fresnostate.edu>

Absent: Rose Leal <rose14@csufresno.edu>, Delia Medrano <deliamedrano@mail.fresnostate.edu> Gina Tamez <gtamez@csufresno.edu>

AGENDA

1. Meeting Called to Order 11:07 am
2. Approval of the Agenda
 - a. Motion: Andrew 2nd: Raquel
3. Approval of last meeting's minutes
 - a. Motion: Myrna 2nd: Mel
4. Group Photo
5. Team Building Activity - Chewy
6. Communications & Announcements
 - a. Celeste is now a Blood Drive Ambassador
 - b. Patricia recommends Title 9 Advisor Listening Sessions - one today at 2:00 in the Library
 - c. Claudia needs a Career Fair Driver Volunteers 8-10, 2:30-4
 - i. Defensive driving cert needed
 - ii. 12 passenger or golf cart (Oct 8-9)
 - iii. Send students over to check it out
 - d. Clothing closet is remodeled - open house Sept 30, 9-12, Audrey will send out Google invite
 - e. Andrew suggests Winning with a Healthy Lifestyle class on Fridays
7. New Business
8. Old Business
 - a. Upcoming Event Updates
 - i. Tabling @ Benefits Fair & Wellness Expo: Wednesday, September 24, 9:30 am – 1:20 pm SSU
 1. Chewy will be there all day, will arrange ½ hour shifts with those interested
 2. Patricia will be there to help set up
 3. Table, fall events - Will reach out for materials
 - a. Deodorant, hair ties from Patricia
 4. Wear red polos
 - ii. Budget Presentation to Staff: ~~Thursday, October 2, 2:00 – 3:30 pm RSU 206~~
 1. Will need to reschedule, Oct 28 or 29
 - iii. Staff Mixer - Choua (☀) -Pumpkin painting
 1. Flier out Monday on campus news
 2. Out on social media

- 3. Was able to get all pumpkins donated!!!
 - 4. Supplies will be ordered once we have an idea of how many people will attend
 - 5. \$15 pp, staff only
- iv. Homecoming - Patricia
 - 1. Met with Alumni
 - 2. Crow and Wolf will be a street party, family-friendly, with food trucks
 - 3. Need help Monday (take pictures of offices decorated, kickoff - staff alumni group button creating, Pawrade @ noon, and Friday at Crow and Wolf, helping with kids activity, raffle, etc., promotion.
 - a. Need volunteers @Chewy
- v. Staff Tailgate Party - Claudia/Audrey/Dolores
 - 1. Nov 22
 - 2. Other staff groups participating - sponsoring food, table, chairs
 - a. Unsure yet which food will be catered
 - 3. Patricia got canopies donated
 - 4. We will have yard games
 - 5. Possible DJ
 - 6. Bundle with tickets, shirts?? Unsure yet
 - 7. Estimate 150 people fit in area, will get layouts and then get max capacity
 - 8. Parking lot next to softball field free for staff with parking pass
- vi. Wholiday Party - Audrey/Myrna
 - 1. Decorating committee working on hall, centerpieces
 - a. Ordered stuff for Victor E for photo/promotion
 - 2. Meet downstairs today for layout
 - 3. meeting with catering next week
 - 4. Next week thurs is next committee meeting
- vii. Toy Drive - Claudia/Raquel
 - 1. Meeting weekly
 - 2. Staff for staff, starting first October Red Friday
 - 3. Hold toys in the Career Center
 - 4. Give turkey dinners to staff, nominated by colleagues
 - a. 2 thanksgiving
 - b. 2 christmas
- viii. SAEC Holiday Party - vote on date
 - 1. Monday, Dec 15, early dinner 4:30-6:30 chosen
 - a. Mackenzie will send calendar invite

7. Leadership Updates

- i. Red Friday - Rose
 - 1. Host confirmed for next month, some follow up needed
 - a. University Advancement and Athletics
 - 2. Rose to set a meeting with the host for December (Facilities Management)
 - 3. Andrew will update Celeste to update website soon
- ii. Membership - Chewy
 - 1. Laura no longer at Fresno State
 - 2. Mel's last day Nov 30th
 - 3. Stacy has stepped down to volunteer status
 - 4. 18 voting members
 - 5. Reached out to Louie and Rigo, but have not received applications yet
 - 6. Claudia suggests Philp from facilities management
- iii. Podcast - Melissa and/or Belinda
 - 1. First episode went up on Friday
 - 2. Next scheduled for next Red Friday, power of purpose
- iv. Donations - Mel

1. Working on confirming contact info on the list, adding new businesses to reach out to, and will start printing letters to fill out
8. Next Meeting Date: Wednesday, October 15, 2025
9. Meeting Adjourned at 12:11pm