

SAEC Monthly Team Meeting

Date: Wednesday, September 17, 2025

Time: 11:00 am

Modality: In person - RSU 206 - Bring your lunch, red polo, random object from your office

Present: Andrew Esguerra <aesguerra@mail.fresnostate.edu>, Audrey Munoz <audreymunoz@mail.fresnostate.edu>, "Belinda F. Munoz" <bemunoz@mail.fresnostate.edu>, Celeste DeMonte <celestedemonte@csufresno.edu>, Claudia D Lopez <cplatas@mail.fresnostate.edu>, Choua Vang <cvng@mail.fresnostate.edu>, Dolores Ramirez <dolores27@csufresno.edu>, Diane Veronica Reyes <dvreyes@csufresno.edu>, Melissa Norris <melissaw@csufresno.edu>, Mel Lopez <melopez7@mail.fresnostate.edu>, Mychue Vang <mychuev@mail.fresnostate.edu>, Myrna Pacheco <myrnap@mail.fresnostate.edu>, Patricia Benavides <pbenavides@csufresno.edu>, Raquel Delgado <rdelgado@mail.fresnostate.edu>, Sabrina Vidrio <sfierros@mail.fresnostate.edu>, Stacy Bragaw <stacybragaw@mail.fresnostate.edu>, Zaida Reyna <zreyna@mail.fresnostate.edu>

Absent: Rose Leal <rose14@csufresno.edu>, Delia Medrano <deliamedrano@mail.fresnostate.edu> Gina Tamez <gtamez@csufresno.edu>

AGENDA

1. Meeting Called to Order 11:07 am
2. Approval of the Agenda
 - a. Motion: Andrew 2nd: Raquel
3. Approval of [last meeting's minutes](#)
 - a. Motion: Myrna 2nd: Mel
4. Group Photo
5. Team Building Activity - Chewy
6. Communications & Announcements
 - a. Celeste is now a Blood Drive Ambassador
 - b. Patricia recommends Title 9 Advisor Listening Sessions - one today at 2:00 in the Library
 - c. Claudia needs a Career Fair Driver Volunteers 8-10, 2:30-4
 - i. Defensive driving cert needed
 - ii. 12 passenger or golf cart (Oct 8-9)
 - iii. Send students over to check it out
 - d. Clothing closet is remodeled - open house Sept 30, 9-12, Audrey will send out Google invite
 - e. Andrew suggests Winning with a Healthy Lifestyle class on Fridays
7. New Business
8. Old Business
 - a. Upcoming Event Updates
 - i. Tabling @ Benefits Fair & Wellness Expo: Wednesday, September 24, 9:30 am – 1:20 pm SSU
 1. Chewy will be there all day, will arrange ½ hour shifts with those interested
 2. Patricia will be there to help set up
 3. Table, fall events - Will reach out for materials
 - a. Deodorant, hair ties from Patricia
 4. Wear red polos
 - ii. Budget Presentation to Staff: ~~Thursday, October 2, 2:00 – 3:30 pm~~ RSU 206
 1. Will need to reschedule, Oct 28 or 29
 - iii. Staff Mixer - Choua (☀️) -Pumpkin painting
 1. Flier out Monday on campus news
 2. Out on social media

3. Was able to get all pumpkins donated!!!
4. Supplies will be ordered once we have an idea of how many people will attend
5. \$15 pp, staff only
- iv. Homecoming - Patricia
 1. Met with Alumni
 2. Crow and Wolf will be a street party, family-friendly, with food trucks
 3. Need help Monday (take pictures of offices decorated, kickoff - staff alumni group button creating, Pawrade @ noon, and Friday at Crow and Wolf, helping with kids activity, raffle, etc., promotion.
 - a. Need volunteers @Chewy
- v. Staff Tailgate Party - Claudia/Audrey/Dolores
 1. Nov 22
 2. Other staff groups participating - sponsoring food, table, chairs
 - a. Unsure yet which food will be catered
 3. Patricia got canopies donated
 4. We will have yard games
 5. Possible DJ
 6. Bundle with tickets, shirts?? Unsure yet
 7. Estimate 150 people fit in area, will get layouts and then get max capacity
 8. Parking lot next to softball field free for staff with parking pass
- vi. Wholiday Party - Audrey/Myrna
 1. Decorating committee working on hall, centerpieces
 - a. Ordered stuff for Victor E for photo/promotion
 2. Meet downstairs today for layout
 3. meeting with catering next week
 4. Next week thurs is next committee meeting
- vii. Toy Drive - Claudia/Raquel
 1. Meeting weekly
 2. Staff for staff, starting first October Red Friday
 3. Hold toys in the Career Center
 4. Give turkey dinners to staff, nominated by colleagues
 - a. 2 thanksgiving
 - b. 2 christmas
- viii. SAEC Holiday Party - vote on date
 1. Monday, Dec 15, early dinner 4:30-6:30 chosen
 - a. Mackenzie will send calendar invite

7. Leadership Updates

- i. Red Friday - Rose
 1. Host confirmed for next month, some follow up needed
 - a. University Advancement and Athletics
 2. Rose to set a meeting with the host for December (Facilities Management)
 3. Andrew will update Celeste to update website soon
- ii. Membership - Chewy
 1. Laura no longer at Fresno State
 2. Mel's last day Nov 30th
 3. Stacy has stepped down to volunteer status
 4. 18 voting members
 5. Reached out to Louie and Rigo, but have not received applications yet
 6. Claudia suggests Philp from facilities management
- iii. Podcast - Melissa and/or Belinda
 1. First episode went up on Friday
 2. Next scheduled for next Red Friday, power of purpose
- iv. Donations - Mel

1. Working on confirming contact info on the list, adding new businesses to reach out to, and will start printing letters to fill out

8. Next Meeting Date: Wednesday, October 15, 2025

9. Meeting Adjourned at 12:11pm