

SAEC Monthly Team Meeting

Date: Wednesday, October 15, 2025
Time: 11:00 am
Modality: Zoom: <https://fresnostate.zoom.us/j/82400615197>

Present: Andrew Esguerra, Audrey Munoz, Belinda F. Munoz, Choua Vang, Delia Medrano, Dolores Ramirez, Gina Tamez, Melissa Norris, Mel Lopez, Mychue Vang, Myrna Pacheco, Patricia Benavides, Raquel Delgado, Rose Leal, Sabrina Vidrio, Stacy Bragaw,

Absent: Celeste DeMonte, Claudia D Lopez, Zaida Reyna, Veronica Reyes,

Guests: Shawna Blair, Student Involvement, and Nicole Traverso, Alumni Engagement

AGENDA

1. Meeting Called to Order at
2. Approval of the Agenda
 - a. Motion: Chewy
 - b. 2nd: Raquel
3. Approval of [last meeting's minutes](#)
 - a. Motion: Raquel
 - b. 2nd: Melissa
4. Communications & Announcements
5. New Business
6. Old Business
 - a. Upcoming Event Updates
 - i. Homecoming - Patricia
 1. Will share the sign-up sheet for volunteering
 2. Presentation from Nicole and Shawna (homecoming partnership - students/alumni)
 - a. Help spread the word about all the events (Instagram: @fshomecoming)
 - b. Monday kickoff and pawrade (bulldog spiritwear)
 - i. Office decorating contest - 3 participants
 1. Social media and office visits planned
 - ii. Kickoff 11-1 bookstore lawn "fired up by the fountain"
 1. Student activities
 2. Celebration
 3. Alumni Employee "Rooted in Red"
 - a. Giveaway, Photo area, Popcorn, button decorating
 - b. List of all alum who work on campus - please register and share with colleagues
 - i. <https://securelb.imodules.com/s/1692/GID2/blank.aspx?sid=1692&gid=2&pgid=3231&cid=5934&Source=FSAAweb>
 - iii. Pawrade
 1. End: Bless the ball - gameday ball - handoff at kickoff, confetti, band
 2. Trophies ordered, judges confirmed
 - c. Tuesday
 - i. Free paint spirited walkway along roses 11-1 - will stay up all week
 - d. Friday Crow and Wolf alumni and friends event

- i. Mini golf, tattoos - please register (\$1 off wristband)
 - 1. https://securelb.imodules.com/s/1692/GID2/blank.aspx?s_id=1692&gid=2&pgid=3234&cid=5938&Source=FSAWeb
 - ii. Prize drawings, DJ Louie
 - e. Red Friday - red polos
- ii. Pumpkin Staff Mixer debrief - Choua
 - 1. Success, fun, good turnout
 - 2. Sent out feedback survey, 8 responses: 4-5/5 scores across all questions
 - a. Well organized, fun, loved networking, art, location
 - b. Setup was confusing? No servers to order drinks, was not aware it was not going to be a guided paint session, front table engagement upon arrival, time/location suggested on campus/earlier
 - 3. Great leadership by Choua! Pumpkins donated. Thank you to Mel!
- iii. Budget Presentation to Staff Oct 29 2 pm - Mackenzie
 - 1. Zoom link has been set up to be able to record and stream
 - 2. An announcement went out on Campus News with the link to register
 - 3. Another email should go out next week
- iv. Staff Tailgate Party Nov 22- Claudia/Audrey/Dolores
 - 1. LFSA covering much of the cost
 - 2. Chairs, tents, etc
 - 3. Food: tacos confirmed
 - 4. RSVP +1 (150 people) one plate of food included, \$15 extra plate
 - 5. Coupon code for game tickets
 - 6. DJ and photo booth
 - 7. Dolores working on save the date flier
 - 8. Next meeting this friday - advertise by doing social media raffle
 - 9. Game starts 7:30, possible 4:00 tailgate start time
- v. Wholiday Party - Audrey/Myrna
 - 1. Met with catering - food ordered, will get pricing soon, they do not want to place food out every 30 minutes....
 - 2. RSU rental in progress
 - 3. Ordered all decorations and photo booth setups \$250
 - 4. Save the Date has not gone out yet. Victor E's photo needs approval first
 - 5. Layout meeting next week
 - 6. Cheer performance \$100
- vi. Toy Drive - Claudia/Raquel
 - 1. Was in campus news on Monday
 - 2. Waiting on feedback from savemart, vons
 - 3. Begin promoting during homecoming week
- vii. SAEC Holiday Party - Monday, Dec 15, early dinner 4:30-6:30
 - 1. Feel free to give Exec suggestions

7. Leadership Updates

- i. Red Friday - Rose
 - 1. Athletics hosting Oct Red Friday
 - 2. Rose on vacation next week, Veronica helping out
 - 3. Veteran's Resource Center/CGE hosting Nov 7
 - 4. Facilities for Dec Red Friday
- ii. Membership - Chewy
 - 1. 4 interested in joining, will be scheduling interviews in Nov, onboarding in January
- iii. Podcast - Melissa and/or Belinda
 - 1. Filmed September and October episodes
 - 2. Meeting on Monday about nov/dec
- iv. Donations - Mel
 - 1. Added more to reach-out list today
 - 2. 8 donations in hand

3. 3 waiting to be collected

8. Next Meeting Date: Wednesday, November 19, 2025 (in person)

9. Meeting Adjourned at 12:15